

**Minutes of a meeting of the
Joint Senior Staff Committee
Adur District and Worthing Borough Councils**

Remote Meeting via Zoom

1 February 2021

Councillor Neil Parkin, Chairman

Adur District Council:

Councillor Angus Dunn
Councillor Lee Cowen

Worthing Borough Council:

Councillor Dan Humphries
Councillor Kevin Jenkins
*Councillor Rebecca Cooper

*= Absent

JSnSC/1/20-21 Substitute Members

Councillor Jim Deen declared his substitution for Councillor Rebecca Cooper.

JSnSC/2/20-21 Declarations of Interest

Members were invited to declare any disclosable pecuniary interests but no interests were declared.

JSnSC/3/20-21 Public Question Time

There were no questions from the public.

JSnSC/4/20-21 Items Raised under Urgency Provisions

There were no items raised under urgency provisions.

JSnSC/5/20-21 Exclusion of Press and Public

The Committee was advised that in the opinion of the Proper Officer, the press and public should be excluded from the meeting for consideration of item 6.

The Committee agreed the following resolution:

‘that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting from the following items of business on the grounds that they

involve the likely disclosure of exempt information as defined in the paragraph of Part 1 of Schedule 12A to the Act indicated against the item’.

JSnSC/6/20-21 Recruitment for Head of Legal Services and Monitoring Officer

Before the Committee was an exempt report from the Director for Digital, Sustainability and Resources as item 6.

The Joint Senior Staff Committee was responsible for the recruitment of the Chief Executive (Head of Paid Service), Chief Financial Officer and Monitoring Officer, and making recommendations to Full Councils on such appointments.

The purpose of this meeting was to undertake recruitment to the post of Head of Legal Services and Monitoring Officer.

The report provided an overview of the recruitment and selection process and the necessary documents to support the committee in undertaking interviews and selection.

Resolved,

The Joint Senior Staff Committee agreed to make no recommendations to Full Councils regarding the appointment.

The meeting was declared closed by the Chairman at 1.47 pm, it having commenced at 12.00 pm

Chairman